**Application for a TRT (Relief) Position**

The College respects the confidential nature of the personal information you are providing on this application form. You will find the College’s Information Collection Notice – Job Applicants and Privacy Policy on our website [www.stmartins.sa.edu.au](http://www.stmartins.sa.edu.au).

Please tick the year levels you can provide cover for

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Junior** | | | | | | **Middle** | | | | | | **Senior** | | | | |
| F | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 8 | | 9 | 10 | | 11 | | 12 |
|  |  |  |  |  |  |  |  | |  | |  |  | |  | |  |
| **Subject Specialties:** | | | | | | **Days Available** | | | | | | | | | | |
| Mon | | Tues | | Wed | | | Thurs | | Fri | |
|  | |  | |  | | |  | |  | |

PERSONAL INFORMATION

|  |  |  |
| --- | --- | --- |
| Name: | | |
| Address: | | |
| Post Code: | Email: | |
| Home Phone: | Mobile: | |
| SA Teachers Registration Number: | | Registration Expiry: |

EMPLOYMENT DECLARATION

To ensure we meet our commitment to child safety, we need this information and declaration from you. If you have any questions about this declaration, please let us know.

|  |  |
| --- | --- |
| Have you ever been dismissed or resigned from any employment in response to or following allegations of improper conduct relating to children? | Yes  No |
| Have you ever been the subject of allegations or an investigation or any other process relating to alleged misconduct by you as an employee? | Yes  No |
| Have you ever been the subject of allegations of inappropriate conduct of a violent or sexual nature towards or in relation to anyone? | Yes  No |
| Have you ever been refused a child related employment screening or working with children check in South Australia or in another Australian jurisdiction? | Yes  No |
| You understand that if the information in this application or declaration changes, it is your responsibility to advise the College as soon as possible. | Yes  No |

REFEREES

Please provide names and contact details for two professional references.

**Referee 1**

|  |  |
| --- | --- |
| Name: | Phone: |
| Email: | |

**Referee 2**

|  |  |
| --- | --- |
| Name: | Phone: |
| Email: | |

DECLARATION

I confirm and declare that to the best of my knowledge I have truthfully answered all questions. I understand that if I provide any false or misleading information I cannot start or continue employment as a TRT.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To progress your application please return this form to Human Resources at [hr@stmartins.sa.edu.au](mailto:hr@stmartins.sa.edu.au) with:

* Current SA Teacher’s Registration
* Working with Children Check for **paid employment** within South Australia
* Current Responding to Abuse and Neglect Certificate
* Current (within the last three years) First Aid Certificate
* Resume